

**Philipsburg Library Board**  
**Regular Monthly Meeting**  
**October 30, 2024 5:00 PM**

Call Meeting to Order

Attendance:

Public Comment: Anyone may make public comment at this time regarding items not on the agenda.

Approval of Minutes: September 23, 2024 Board Meeting

Clerk's Report: Dorene Pfendler  
Approval of Financials/Warrants:

Librarian's Report: Gina

Technology Report: Kristen

Chamber Report:

Friend's Report:

**New Business**

- 2025 Fundraising PLAN/TIMELINE-
  - Please be prepared to report on your task for the month
- Strategic Planning Session-Kathy/Sue
- Policy-our goal is to complete all policy review by December, 2024.
  - **First Reading**-Volunteers, Librarian Code of Ethics, Emergency/Disaster,
  - **Amendments**-Last month we discussed this timeline: "Except as provided in this policy, excess annual leave may be forfeited unless used within 90 calendar days from the last day of the calendar year in which the excess leave was earned."
  - **Next Policy Meeting**-
- Request to Friends for mortgage payments and payment of principal
- Gina Eval Meeting-November\_\_\_\_
- Board Training Hours Clarification-1/3 hours completed.
- Vice Chair-We need a vice chair. Nominations?

**Old Business:**

- Friends Appreciation Evening-
- 2024 Strategic Plan-update/completion status
- Basement Offices-We still have two office spaces available. Please spread the word!
- Next meeting date: November\_\_\_\_, 2024 (We do not meet in December)

ADJOURN

